Approved by the order of the Acting Chairman of the Committee on Statistics of the Ministry of National Economy of the Republic of Kazakhstan

January 18, 2017 #8

Methodology for maintaining the Statistical Population Register

**Chapter 1. General Provisions**

1. The methodology for maintaining the Statistical Population Register (hereinafter - the Methodology) refers to the statistical methodology formed in accordance with international standards and approved in accordance with the Law of the Republic of Kazakhstan dated March 19, 2010 "On State Statistics" (hereinafter - the Law).

2. This Methodology is intended for use by the Statistics Committee of the Ministry of National Economy of the Republic of Kazakhstan (hereinafter - the Committee) in order to form and accumulate data on the population of the Republic of Kazakhstan.

3. The Methodology uses concepts in the meanings defined in the Law.

**Chapter 2. Content and functioning of the Statistical Population Register**

4. Statistical register of population (hereinafter - SRP) is an information centralized system for collecting, storing and displaying socio-demographic data on the population of the Republic of Kazakhstan, which was created taking into account the need to provide data on statistical units and events.

5. The receipt of information in the SRP is carried out systematically and periodically from information systems of administrative sources.

6. The main sources of information for SRP are administrative data coming from administrative sources.

7. Administrative data are checked for compliance with departmental directories and statistical units are created. The scheme for creating statistical units is given in Appendix 1 to this Methodology.

8. An additional source of information for the SRP is the Committee's "Census of Population" database, which contains information about persons permanently or temporarily residing in the territory of the Republic of Kazakhstan at the time of the census.

9. SRP is regularly updated by receiving information related to each resident of the Republic of Kazakhstan, depending on changes in relevant information in administrative sources.

10. The SRP provides for the systematic receipt, loading and processing of data from administrative sources on individuals of the Republic of Kazakhstan and the creation of statistical units.

11. A statistical unit is an abstract unit created from a legal unit for use for statistical purposes. In SRP, according to international standards, the following types of statistical units are created for legal units:

1) "Person";

2) "Family";

3) "Household".

# Paragraph 1. Statistical unit "Person"

12. The statistical unit "Person" in SRP is created on the basis of the legal unit "individual".

13. SRP receives information on each person from administrative sources. Based on the received data, SRP forms the statistical unit "Person", according to which statistical indicators are formed.

About writing "Persona" in SRP are given in Appendix 2 to this Methodology.

**Paragraph 2. Statistical unit "Family"**

14. Statistical unit "Family" in the SRP refers to a group of two or more persons living together and related by marital ties within the framework of a registered marriage or kinship - a parent and a child.

In the SRP are formed the following types of families:

1) simple family - a family consisting of spouses without children or with one or more children.

2) incomplete family - a family consisting of one parent with one or more children.

In the Appendix 3 to this Methodology given from the scheme of creation statistical unit "Home ".

# Paragraph 3. Statistical unit "Household "

15. The statistical unit "Household" in the SRP consists of one or more individuals living together, pooling all or part of their income and assets, and consuming goods and services in common.

16. In the SRP, individuals living in a housing unit are considered to be members of the same household, with one household occupying one housing unit. The number of occupied housing units is equal to the number of households occupied by them, and the location of the housing unit is the same as the household's residence

The following types of households are created in the SRP :

1. private households;
2. institutional households.

**Chapter 3 Relationship between the Statistical Population Register and e-Statistics components**

17. Communication between SRP and e-Statistics components is carried out by the following identifiers:

by person is identified by Individual Identification Numbers (hereinafter - IIN);

by families - by family code;

by households - by address information of residence:

1) from administrative sources, they come through the integration component in the SRP (communication is carried out through the IIN of an individual) ;

2) receipt of information on employment, unemployment and other social benefits (link via IIN and Business Identification Numbers (hereinafter - BIN)) ;

3) receipt of information from register systems (communication via IIN, BIN).

18. The SRP provides a Module for generating output information. Information from SRP is generated according to standard reports and individual requests.

Appendix 1

to the Methodology for Maintaining the Statistical Population Register

**Scheme for creating statistical units**

**Natural person**

**Person**

**Event**

**Family**

**Household**

Appendix 2

to the Methodology for Maintaining the Statistical

population register

# Descriptions of "Persons" in SRP

|  |  |
| --- | --- |
| **No.** | **Attribute List** |
| 1. | IIN |
| 2. | Surname |
| 3. | Name |
| 4. | Middle name (if available) |
| 5. | Gender |
| 6. | Nationality |
| 7. | Citizenship |
| 8. | Date of Birth |
| 9. | Date of death |
| 10. | Life status code |
| 11. | Family status |
| 12. | Family ID |
|  | **Address information:** |
| 13. | A country  Region  District  County |
| 14. | Locality |
| 15. | Street name |
| 16. | House number Building number |
| 17. | Apartment number |
| 18. | RCA |
| 19. | Code of the house/apartment |
| 20 | Contact details |
|  | **Address information of temporary registration:** |
| 21. | A country  Region  District  County |
| 22. | Locality |
| 23. | Street name |
| 24. | House number, Building number |
| 25. | Apartment number |
| 26. | RCA |
| 27. | Code of the house/apartment |
|  | **Place of Birth:** |
| 28. | A country |
| 29. | Region |
| 30 | District |
| 31. | County |
| 32. | Locality |
|  | **Employment information:** |
| 33. | Position in employment |
| 34. | BIN of the company where he works (Name of the company) |
| 35. | IIN (individual entrepreneur) |
|  | **Information about education:** |
| 36. | The level of education |

Appendix 3

to the Methodology for maintaining Statistical

population register

**Scheme for creating the statistical unit "Family"**

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